

Reimbursement Policy

8th EACR-OECI Joint Course: Molecular Pathology Approach to Cancer

Speakers are offered

1. **Free registration** to the course
2. **Accommodation:** 2 nights for European speakers
3 nights for speakers from outside Europe
[Speakers living in Amsterdam and environs are not offered accommodation]

The EACR will arrange accommodation at the designated speaker hotel in line with your requirements. Alternative accommodation or personal room expenses will not be covered by the EACR.

3. A contribution towards travel costs :

- **Amsterdam and environs** a maximum **50 EUR** towards travel costs: (Economy/standard fare)
- **Europe** a maximum of **400 EUR** towards travel costs. (Economy/standard rail or return airfare in economy class).
- **Israel** a maximum of **800 EUR** towards travel costs based on a return airfare in economy class.
- **USA and Canada** a maximum of **1,500 EUR** towards travel costs based on a return airfare in Economy class or Premium Economy for overnight flights.
- **USA (West Coast), Canada (West)** a maximum of **2,000 EUR** towards travel costs based on a return airfare in Economy class or Premium Economy for overnight flights.

In aiming to present an outstanding course in a difficult economic climate, the organisers would be grateful for your support:

- Please make your travel arrangements as soon as possible to avoid incurring extra costs. The contribution towards travel costs cannot exceed the sums in the policy outlined above.
- Taxi fares are expressly excluded from this policy.
- The cost of using the convenient and regular direct train service between Schiphol Airport and Amsterdam Central may also be included in the reimbursement claimed.

The contribution toward travel costs will be made within two weeks of receiving your expense claim with copies of receipts. For this purpose you will receive a reimbursement form following the close of the meeting. This form should be returned to the Secretariat by the deadline given below.

Invited speakers are requested to confirm that they do not receive commercial sponsorship for travel and/or accommodation to attend the conference. For those receiving such sponsorship, the above reimbursement policy will not be applied.

Deadline to submit reimbursement claims is: 30 June 2018
Reimbursement claims received after this date cannot be reimbursed.